



**THE PHILADELPHIA PARKING AUTHORITY
701 MARKET STREET – SUITE 5400
PHILADELPHIA, PA 19106**

**PARKING ACCESS AND REVENUE CONTROL EQUIPMENT – CENTER CITY GARAGES
RFP No. 19-10**

NOTICE TO OFFERORS

The Philadelphia Parking Authority intends to release this Request for Proposals (“RFP”) on Wednesday, October 23, 2019.

Sealed proposals will be received until 2:00 PM on Friday, December 6, 2019, by the Philadelphia Parking Authority (“Authority”), a body corporate and politic created under the laws of the Commonwealth of Pennsylvania in accordance with the Act of June 19, 2001, P.L. 287, No. 22, as amended, known as the “Parking Authority Law,” in the offices of the Authority, located at 701 Market Street, Suite 5400, Philadelphia, PA 19106.

Documents will be available for download at the Parking Authority’s website, www.philapark.org. Offerors must register with Mary Wheeler, Manager of Contract Administration, using the [Offeror Registration Form](#) prior to downloading the RFP Documents.

A mandatory Pre-Proposal Meeting and site visit will be held in the offices of the Authority, 701 Market Street, Suite 5400, Philadelphia, PA 19106 on Friday, November 1, 2019 at 9:00 AM. Offerors must be in attendance at this meeting in order to be considered an eligible Offeror. No more than 2 representatives can attend the site visit. The pre-proposal meeting and site visit may last up to two hours. Please plan accordingly.

Prospective Offerors are encouraged to submit questions until Friday, November 15, 2019 no later than 2:00 PM. Please forward all questions to Mary Wheeler at mwheeler@philapark.org with “RFP No. 19-10 Parking Access and Revenue Control Equipment – Center City Garages” listed in the subject line. Only questions submitted in writing will be addressed.

Bids must be submitted by Friday, December 6, 2019 no later than 2:00 PM.